



*Town of Walpole*  
*Commonwealth of Massachusetts*

Town Hall  
135 School Street  
Walpole, Ma. 02081  
Phone (508) 660-7288  
Fax (508) 660-7303

**PERSONNEL BOARD**  
Tuesday, November 09, 2021, 2021 – 5:30PM  
Town Hall - Room 112  
135 School Street  
Walpole, MA 02081

*CANCELLED*

**AGENDA**

1. Call to Order
2. FY 2023 Living Adjustments & Revisions to the Salary Schedule
  - a. Recommended Revisions to Salary Schedule
3. Review and Approve Job Descriptions
  - a. Central Permit Administrator
  - b. Management Analyst
  - c. Communications Director
  - d. Intern
4. Approval of Personnel Action Requests
5. Update from Town Administration (if necessary)
6. Minutes
  - a. Approval of September 14, 2021 Meeting Minutes
7. Adjourn